

	Microsoft 365 Business Basic	Microsoft 365 Business Standard	Microsoft 365 Business Premium
	\$7.59 user / month inc GST	\$18.92 user / month inc GST	\$30.25 user / month inc GST

Email and calendars			
Huge 50 GB email mailbox	✓	✓	✓
Business-class email and calendar on all of your devices	✓	✓	✓
Web and mobile versions of Office apps			
Use web versions of Outlook, Word, Excel, PowerPoint, and OneNote	✓	✓	✓
Multiple users can work in the same document, simultaneously	✓	✓	✓
File storage and sharing			
Store and share files on PC, Mac and mobile devices with 1 TB of OneDrive cloud storage	✓	✓	✓
Teamwork and communication			
Online meetings and video calls and instant chat with Microsoft Teams	✓	✓	✓
Team websites to share information and files using SharePoint	✓	✓	✓
Security and compliance			
Protects your email from spam and malware	✓	✓	✓
Control who has access to your business information	✓	✓	✓
Support and deployment			
Responsive support when you need help	✓	✓	✓
Have peace of mind with 99.9% financially-backed uptime guarantee	✓	✓	✓
Desktop versions of Office apps for PC and Mac			
Always up-to-date versions of Outlook, Word, Excel, PowerPoint, OneNote for Windows or Mac on up to 5 computers		✓	✓
Advanced security			
Help protect against sophisticated threats hidden in email attachments and links			✓
Remotely wipe company data from lost or stolen devices			✓
Control access to company information with Do Not Forward via email controls			✓
Preserve emails with Online Archiving			✓
Device management			
Control security features and settings on Windows PCs and mobile devices running iOS or Android®			✓
Security policies protect business data on all your devices			✓